

# Squannacook Greenways, Inc.

## Board of Directors Meeting Minutes

February 13, 2013

### Attending:

Peter Carson, Mark Cram, Peter Cunningham, Bruce Easom, Al Futterman, Don Klein, Steve Meehan, Bill Rideout, Joan Wotkowicz

### New Addition to the Board of Directors

Members introduced themselves and our organization to Donald Klein, Townsend Fire Chief, who has been recommended to fill the vacancy on our Board of Directors. Don's nomination was seconded and passed unanimously. Welcome, Don!

### Grant Application

Joan Wotkowicz, with assistance from Bill Rideout and Steve Meehan, submitted a "concept paper" to the Community Foundation of North Central Massachusetts. If the Foundation accepts our paper, we will submit a full grant application by March 29 requesting funds to help cover construction costs.

### Prevailing Wage

We still seek an interpretation of the Massachusetts labor law regarding prevailing wage as it pertains to our volunteer project. Rolland Willis has offered to solicit advice from his friend who is a labor lawyer. In the meantime, Bill Rideout developed a scenario we could use if we decide to solicit an opinion from the Massachusetts Department of Labor.

We discussed the possibility of asking DCR to reword the agreement so that it refers to prevailing wage IF required by the Department of Labor. This would place the onus for the decision on the Department of Labor, not on DCR.

### Meeting with DCR

Our meeting is not yet scheduled, but Peter Cunningham has been in contact with the Commissioner's office. The objective of the meeting will be to hammer out the details of the agreement.

### Abutter Outreach

Bill Rideout is working on a spreadsheet of abutters so we can be thorough about contacting all of them. We agreed on a two-step process, starting with a letter and then following up with one-on-one meetings at their homes. Target date for the letters will be right after our meeting with DCR.

Steve Meehan offered to take a first pass at drafting a letter. We will also ask for feedback from Townsend Selectman Sue Lisio, based on her support and her interest in a fair process.

### Treasurer Report

Bill Rideout completed Townsend filings for 2013. State and Federal are due May 15.

Joan Wotkowicz will update the Massachusetts Secretary of State records to certify the change in our Board of Directors.

### Next Newsletter

We agreed to publish our next newsletter right after the DCR meeting. Possible topics:

- a. Outcome of DCR meeting
- b. Resor bill submission
- c. Profiles of our Board of Directors
- d. Townsend's off-road rescue vehicle
- e. Potential grant award

### Massachusetts Trails Conference

The 2nd Annual Massachusetts Trails Conference will be on Saturday, May 4, 2013 at

the Devens Common Center (more information below). Registration is not yet open.

### **Trello**

Peter Carson has sent us email invitations to join this free online collaboration portal that we can use to assign tasks and track completion.

To join, click the link in Pete's email, then create an account and enter a password.

### **Other Corporate Business**

Minutes of our January 16, 2013 meeting with one correction were accepted unanimously with one abstention.

Earth Day 2013 in Townsend will be on April 27. Our booth on the common has been a good base of outreach for several years.

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### **Next Meeting**

Squannacook Greenways will hold our next rail trail meeting on **March 20 at 7:00 P.M.** at the **Nashua River Watershed Association.**

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Respectfully submitted,

Joan Wotkowicz

Clerk

Squannacook Greenways, Inc.

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## ***2<sup>nd</sup> ANNUAL MASSACHUSETTS TRAILS CONFERENCE***

***Hosted by the Massachusetts Recreational Trails Advisory Board & MA Department of Conservation and Recreation***

SATURDAY, MAY 4, 2013

(8 am Registration to 4 pm Closing)

### **DEVENS COMMON CENTER**

31 ANDREWS PARKWAY, DEVENS, MA 01434

Featured Speakers : ***Mr. Mark Fenton***, *advocate, author, host, editor on Active Lifestyles*  
***Commissioner Edward Lambert***, *Mass. Department of Conservation and Recreation*

Registration Cost: ***\$25 per attendee, Lunch provided***

Workshop Sessions (16) including: *Building Rail Trails, Mass Central Rail Trail Update, RTPs Grants for Motorized Projects, Risk and Liability, Water Trails, Protecting Trail Corridors, Sustainable Design, Working with Volunteers, Trails and Local Economies, and more.*

*Registration Details to Follow!*

Contact: Amanda Lewis, MA DCR RECREATIONAL TRAILS PROGRAM at **413-586-8706 ext 19**, [amanda.lewis@state.ma.us](mailto:amanda.lewis@state.ma.us)

or

Dick O'Brien, MARTAB CHAIRMAN at [dobrien578@gmail.com](mailto:dobrien578@gmail.com)

DCR Greenways